

FILE UNDER: Alford  
\_\_\_\_\_ (Family Name or Subject)

SOURCE: \_\_\_\_\_  
(Page, Vol. Name of Record or Book, other Authority, etc)

NAME: Alford, Robert C. and Elizabeth Butler  
\_\_\_\_\_ (Forenames and Surname as found on record or 'source')

Facts Noted: \_\_\_\_\_  
(Observe note at bottom of this page)

Married: January 12, 1874, in Morgan Co Ga.

Comment: Note Incomplete - get Bk and page No. Data here  
set down supplied by Mrs U S Gunn, nee Olive Alford.

(If more space needed, use Over or additional sheets)

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**Note:** Recheck data under "source", "name" and "facts noted" to determine if these five questions have been correctly answered: Who? What? When? Where? Why? (sometimes, How?)

Stick to facts as found in source material. Avoid guesswork, opinion and personal conclusion in "facts noted." If Comment or explanation necessary for own convenience or clarification, put it at end of "facts noted" and head it "comment" or other distinguishing mark, thus making it possible to separate "record facts" from "fiction", at a later date.